



# Lions of PA Foundation Grant Application Details

***This is the only grant application format that will be accepted for review by the LOPF!***

Please read Grant Regulations and Criteria before completing application

Send completed grant application with all signatures and all supporting documentation to the Executive Director of the Lions of Pennsylvania Foundation, Lion Wade Markel, 156 South Broad St, Hellam, PA 17406 or email to [wadamar3@aol.com](mailto:wadamar3@aol.com). A detailed acknowledgement will be sent after the proposal has been reviewed. If additional information is required, a letter of clarification requesting this information will be sent to the corresponding District Governor, sitting Foundation Director, and/or Multiple District Council Chairperson. (See #8 under *Regulations for Grants*)

**Club Name:** \_\_\_\_\_ **District:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Project Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_ **Amount Requested:** \_\_\_\_\_

**Number of people served:** Monthly \_\_\_\_\_ Yearly \_\_\_\_\_

**Problem Identification/Project Objective/Community Impact:** *Use additional sheet if needed*

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**Project Description:** *Give a detailed plan of the project indicating how the objectives will be reached. Use additional sheet if needed.*

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**Project Schedule:** *Give timetable for project implementation and completion.*

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**Describe geographical area and communities that will be served:**

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**Provide background information on other organizations you are collaborating with on this project:** *(name & their role)*

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Describe how Lions will be involved in the proposed project and the plans for the Lions continuing participation after support from the LOPF is concluded.

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**Indicate how the project will be identified and promoted as a Lions supported project. For example, will the Lions name be used in conjunction with the facility or equipment?**

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**Describe plans for identifying the project as having been made possible by the Lions of Pennsylvania Foundation.** *(See #4 under the Grant Criteria)*

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**Budget documentation: Please remember to include appropriate documentation for the expense items listed in the budget. This includes cost estimates for construction work, price quotations, project brochures for major equipment purchases.** (See #1 under the Grant Regulations)

**INCOME**

Source                      Amount              Collected              Expected

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**EXPENSE**

Item                                      Amount

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**Attach estimates for the project.**

**Application MUST bear certification.** (See #3 under Regulations for LOPF Grants)

This is to certify that I have reviewed the LOPF Grant Criteria and Application. To the best of my knowledge the information submitted is accurate and the need exists as indicated. I endorse this proposal and will do everything within my power to assure proper and efficient administration of any funds granted, proper accounting and regular reporting to the Lions of Pennsylvania Foundation takes place.

Grant writer: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Signed \_\_\_\_\_

Board Member

Date

Signed \_\_\_\_\_

District Governor

District

Date

Print Address

Print Email and Phone Number

**The application must have a 990/990E/990N of latest year showing non-profit status.**

***Did you remember to include everything required?***

- \_\_\_ Grant application with all signatures
- \_\_\_ Project budget showing income and expenses
- \_\_\_ All pertinent documents of the project
- \_\_\_ Non-profit status form (990/990E/990N)